Minimum requirements for acceptance for publication in *Romanoslavica*

The article must follow a logical and clear structure (Abstract, Introduction, Thesis, Demonstration, Conclusions) as follows:

The abstract of each paper must refer to the category of work (theoretical synthesis / analysis / comparative study / case study, etc.); the central theme of the paper; short argument for choosing the theme; the purpose of the research / synthesis / case study and the main thesis / point of departure; optional – fundamental conclusions.

The introduction presents the issue / theme of the article, the general directions of the studied theme, theoretical foundations (conceptual / theoretical framework of the study). The introduction will refer to: the motivation for choosing the topic, the scientific history of the topic addressed, the degree of novelty of the topic, the general objectives of the paper, the methodology;

The thesis states what is to be demonstrated;

The actual demonstration contains at least two arguments;

Conclusions include the personal opinion regarding the results obtained in the paper, possibly also the potential future directions of research related to the topic addressed in the paper;

Bibliographic references.

Works that have not been cited at least once during the course of the paper cannot be indicated as bibliographic sources!

Guidelines for authors

1. Format

Manuscripts must be submitted in Word format (.doc or .docx); if necessary, the WORD manuscript may be accompanied by a PDF copy.

Size: A4.

Margins: *Normal* (top: 2.54 cm / 1 inch; bottom: 2.54 cm / 1 inch; left: 2.54 cm / 1 inch; right: 2.54 cm / 1 inch).

Pages **must not** be numbered.

Special fonts must be sent with the manuscript.

Title: Centered, TNR 14, **uppercase and bold**.

One empty line.

Name of author(s): TNR 14, right alignment; last name must be written in capital letters. Example: Ion POPESCU

Institutional affiliation: TNR 12, right alignment, immediately after the author's name.

Two empty lines.

Title in English: TNR 10, centered, bold.

Abstract: TNR 10, justified alignment.

Keywords: 5-7 keywords, TNR 10, justified alignment; the keywords must be separated by a semicolon (;), and period at the end.

After the keywords, two empty lines (TNR 12, line spacing: 1.5), followed by the text of the article.

Article text font: Times New Roman (TNR) 12, straight characters, line spacing: 1.5; first line: 1.27 cm / 0.5 inch, justified alignment.

Appendices / Annexes: Times New Roman (TNR) 11, line spacing 1.5, justified alignment.

Bibliography: Times New Roman (TNR) 11, line spacing 1.5, justified alignment, right indent 1 cm for lines 2,3,4 of a reference (*Paragraph > Indentation > Special > Hanging by 1 cm / 0.39 inches*).

2. Structure and layout

• Articles can be organized into sections: 14 for the title of the article, 12 for the titles of the sections, 12 for the body text, 11 for quotations longer than five lines (see also §3 below), bibliography of the paper and appendices (or annexes), 10 for the footnotes. Arabic numerals, followed by period and the section title, left alignment, bold must be used for the section titles.

• There should be no period after the titles; the rule also applies to section titles.

• If the paper contains appendices, they will be placed at the end of the article. The appendices must have a title, and references from the text to the appendices will be made in the same way as in the case of figures and tables. Images, figures and tables will be accompanied by explanations and the source will be mentioned.

3. Quotation

• Short quotes must be included in the body text of the paper and enclosed in quotation marks.

• Quotations longer than five lines must be separated from the text of the paper by an empty line before and after, written in lower case (TNR 11), left indent 2.54 cm / 1 inch, without quotation marks[1].

• Omissions in citations must be marked with [...].

• Punctuation order at the end of the sentence: closed quotation marks, reference to the source.

• Collective works must be cited with logo, year and page, and the books / articles / chapters of the author are cited with name and year (and page for exact citations); **the reference is placed in parentheses.**

Quotation examples:

text ... (GBLR 2010: 123) (reference to *Gramatica de bază*)

text ... (Author 2007: 453)

text... (Author1, Author2 1967: 23) (if the book has 2 authors)

NB! In works written in a language with a Latin alphabet, the authors' names are not rendered in the Cyrillic alphabet, but will be transliterated into the Latin alphabet:

text... (Aleksandrov 1996: 180)

text... (Aleksandrov, Meilakh 1967: 93)

See how to enter the full reference in this case in the bibliography at the end (s. **6. Bibliography**)

Quotation marks:

• for works written **in Romanian**:

- simple quote: „...”

- quote inside another quote: „... «...» ...”

• for papers written **in English**:

- simple quote: “...”

- quote inside another quote: “... ‘...’ ...”

• for works written **in Russian**:

- simple quote: «...»

- quote inside another quote: «... “...” ...»

Footnotes:

[1] Use *Layout*> *Indent*> *Left*: 2.54 cm / 1 inch or *Paragraph*> *Indentation*> *Left*: 2.54 cm / 1 inch.

• Always at the bottom of the page, TNR 10, line spacing: 1 (single), justified alignment.

• Numbering should restart each page.

• **Footnotes are reserved for content elements of secondary significance in relation to the body of the text, not for bibliographic references; bibliographic references must be made in the body of the text.**

4. Writing rules

• The use of Romanian diacritics is mandatory.

• Regarding toponyms, in the case of texts in foreign languages, a distinction will be made between established toponyms (these will be written in the respective language version - for example: Bucharest, instead of București); the others will be written according to the norms in Romanian, with Romanian diacritics (eg: Iași, not Iasi / Jassy), or in the original language.

• The following will be enclosed in quotation marks: titles of essays, studies in a volume or anthology, chapters in a book, titles of newspaper / journal articles, names of high schools (see "Gheorge Lazăr" High School) or institutions that contain proper names (see "Alexandru Ioan Cuza" University, "Iorgu Iordan - Al. Rosetti" Institute of Linguistics) etc.

• The initials of the names will be written without spaces between them after the period (eg: I.C. Brătianu, but Al. I. Cuza).

• *Italics* will be used for: foreign words inserted in the text; titles of books, films, musical compositions and music albums, poems, doctoral thesis titles, licenses and dissertations, etc.

• After the slash / between two words there will be no space before or after, but in the case of poetry, lines will be separated by / with a space before and after.

• Abbreviations placed at the end of a sentence (such as etc., ș.a., ș.a.m.d.) will be followed by period (eg: „Am văzut în biblioteca lui romane, volume de poezii, eseuri, albume fotografice etc.”). Punctuation conventions specific to the language in which the text is written shall be taken into consideration; for example, do not put a comma before etc. in Romanian, but in English or French, etc. is preceded by a comma.

• For numbered examples, taken out of the body of the text, use Arabic numerals in round brackets; the examples are numbered continuously in the article.

5. Appendices / annexes

• Include tables, figures, graphics, maps, images.

• Consecutive numbering on the left side of the page, top: Appendice 1 (Annex 1), Appendice 2 (Annex 2), Appendice 3 (Annex 3), etc., with reference to the body of the paper.

• Format: TNR, 11, line spacing 1.5, justified alignment..

• Figures must be accompanied by a legend; consecutive numbering, with reference in the body of the paper: Fig. 1, Fig. 2, Fig. 3, etc.

• Legend content: Last name, first name, title, date, materials, dimensions, storage location, image source.

Legend content example:

Fig. 1. Jean-Michel Alberola, *Constructorii de biserici*, 1989-1990. Oil on canvas, 200 x 180 cm. Paris, Center Georges Pompidou. http://www.centrepompidou.fr/cpv/rechercher.action, accessed November 2, 2013

6. References (Bibliography)

• It is the list of all sources of information cited in the body of the paper.

• **It can be found at the end of the paper, after the appendices (annexes).**

• Format: TNR 11, line spacing: 1.5, justified alignment, hanging by 1 cm / 0.39 inches[1].

• It is organized in alphabetical order, by the authors' last names. In the case of authors cited with several papers, the chronological order of the publication dates of the papers is taken into account; for works of the same type published by the same author in the same year (several books, several articles), add letters to differentiate between them (2009a, 2009b); the order is book> article, and within a category, the order is strictly alphabetical.

Model

Pană Dindelegan, Gabriela, 2018, *Dinamică și variație. Studii de gramatică*, București: Editura Academiei.

Pană Dindelegan, Gabriela, 2018a, "Inversion and nominal ellipsis: A special type of nominalization in Romanian", in Gabriela Pană Dindelegan, Adina Dragomirescu, Irina Nicula, Alexandru Nicolae (ed.), *Comparative and Diachronic Perspectives on Romance Syntax*, Newcastle upon Tyne: Cambridge Scholars Publishing, 5–20.

[1] Use *Paragraph*> *Indentation*> *Special*> *Hanging* by 1 cm / 0.39 inch.

Pană Dindelegan, Gabriela, 2018b, "Paradigme substantivale neregulate. Cu raportare la limba veche", in Gabriela Pană Dindelegan, Isabela Nedelcu (ed.), *Studii lingvistice. Omagiu profesoarei Valeria Guțu Romalo*, București: Editura Universității din București, 299–310.

• For multiple authors / editors, the order *Last name, First name* is adopted for the first author / publisher, for the other authors / editors, the order is *First Name Last name*.

• In works written in a language with the Latin alphabet, the names of the authors will be transliterated in the Latin alphabet, the title will be mentioned in the Cyrillic alphabet, the place and the publishing house in Latin alphabet (see examples below).

• It is recommended to avoid truncating first names or using initials, unless the author signs with a truncated initial / first name (see, for example, Al. Graur).

• The list of references is based on the following model:

Author Volumes:

Coteanu, Ion, Marius Sala, 1987, *Etimologia și limba română*, București: Editura Academiei.

Derrida, Jacques, 1997, *Diseminarea*, trad. rom. și postfață de Cornel Mihai Ionescu, București: Univers Enciclopedic, col. "Mentor".

Lotman, Yury Mikhaylovich, 2002, *История и типология русской культуры: семиотика и типология; текст как семиотическая проблема; семиотика бытого поведения; история литературы и культуры*, Sankt-Petersburg: Iskusstvo-SPb.

Pană Dindelegan, Gabriela, 2018, *Dinamică și variație. Studii de gramatică*, București: Editura Academiei Române.

Collective volumes:

Aleksandrov, A.A., M.B. Meilakh, 1967, *Творчество Даниила Хармса (материалы XXII научной студенческой конференции «Поэтика. История литературы. Лингвистика»)*, Tartu: Tartuskij universitet.

Mihalache, Andi, Silvia Marin-Barutcieff (coord.), 2010, *De la fictiv la real. Imaginea. Imaginarul. Imagologia*, Iași: Editura Universității „Alexandru Ioan Cuza".

Article / study / chapter from a collective volume:

Aleksandrov, A.A., 1996, «Я гляжу внутрь себя..... О психологизме повести Даниила Хармса "Старуха"», in V.A. Lavrov (ed.), *Петербургский текст. Из истории русской литературы 20-*

30-х годов XX века. Межвузовский сборник, Sankt-Petersburg: Sankt-Peterburgskij universitet, 172-184.

Nae, Cristian, 2008, "Identități precare. Condiția est-europeană în discursul artelor vizuale postcomuniste", in Romanița Constantinescu (coord.), *Identitate de frontieră în Europa lărgită. Perspective comparate*, Iași: Polirom, 171–186.

Article / study in a periodical:

Alexandrescu, Sorin, 2012, "Vizualul opresiv. Autoportretul unui regim politic", *Images, Imagini. Journal of Visual and Cultural Studies*, nr. 3,119–161.

Cesereanu, Ruxandra, 2003, "Provincia cărturarilor", *Familia*, vol. 13, nr. 3-4, 11.

Works edited by institutions, without the author's name; logos may be used for such works:

Academia Română. Institutul de Lingvistică „Iorgu Iordan – Al. Rosetti", 2016, *Dicționarul explicativ al limbii române*, București: Editura Univers Enciclopedic.

DEX (2016) = Academia Română. Institutul de Lingvistică „Iorgu Iordan – Al. Rosetti", 2016, *Dicționarul explicativ al limbii române*, București: Editura Univers Enciclopedic.

Works without an author:

Anuarul General al României. Adrese din București și Districte, 1896-1897, 1896, București: L'Indépendence roumaine.

Electronic resources:

Authier, Marc, 2012, "Ellipsis as movement and silence: Evidence from French", *University of Pennsylvania Working Papers in Linguistics*, 18. Available online: http://repository.upenn.edu/cgi/viewcontent.cgi?article=1207&context=pwpl (accessed: November 1, 2021).

Example bibliographic list formatting:

References

Alexandrescu, Sorin, 2012, "Vizualul opresiv. Autoportretul unui regim politic", *Images, Imagini. Journal of Visual and Cultural Studies*, nr. 3,119–161.

Aleksandrov, A.A., 1996, «Я гляжу внутрь себя..... О психологизме повести Даниила Хармса "Старуха"», in V.A. Lavrov (ed.), *Петербургский текст. Из истории русской литературы 20-30-х годов XX века. Межвузовский сборник*, Sankt-Petersburg: Sankt-Peterburgskij universitet, 172-184.

Aleksandrov, A.A., M.B. Meilakh, 1967, *Творчество Даниила Хармса (материалы XXII научной студенческой конференции «Поэтика. История литературы. Лингвистика»)*, Tartu: Tartuskij universitet.

Authier, Marc, 2012, "Ellipsis as movement and silence: Evidence from French", *University of Pennsylvania Working Papers in Linguistics*, 18. Disponibil online: http://repository.upenn.edu/cgi/viewcontent.cgi?article=1207&context=pwpl (accesat: 1 noiembrie 2021).

Babkov, V.V., 1987, «Между наукой и поэзией: метабиоз Велимира Хлебникова», *Вопросы истории естествознания и техники*, vol. 2, 136–147.

Cesereanu, Ruxandra, 2003, "Provincia cărturarilor", *Familia*, vol. 13, nr. 3-4, 11.

Coteanu, Ion, Marius Sala, 1987, *Etimologia și limba română*, București: Editura Academiei.

Derrida, Jacques, 1997, *Diseminarea*, trad. rom. și postfață de Cornel Mihai Ionescu, București: Univers Enciclopedic.

Lotman, Iuri Mihailovici, 2002, *История и типология русской культуры: семиотика и типология; текст как семиотическая проблема; семиотика бытого поведения; история литературы и культуры*, Sankt-Peterburg: Iskusstvo-SPb.

Mihalache, Andi, Silvia Marin-Barutcieff (coord.), 2010, *De la fictiv la real. Imaginea. Imaginarul. Imagologia*, Iași: Editura Universității „Alexandru Ioan Cuza".

Nae, Cristian, 2008, "Identități precare. Condiția est-europeană în discursul artelor vizuale postcomuniste", iin Romanița Constantinescu (coord.), *Identitate de frontieră în Europa lărgită. Perspective comparate*, Iași: Polirom, 171–186.

Pană Dindelegan, Gabriela, 2018, *Dinamică și variație. Studii de gramatică*, București: Editura Academiei Române.

Pană Dindelegan, Gabriela, 2018a, "Inversion and nominal ellipsis: A special type of nominalization in Romanian", in Gabriela Pană Dindelegan, Adina Dragomirescu, Irina Nicula, Alexandru Nicolae (ed.), *Comparative and Diachronic Perspectives on Romance Syntax*, Newcastle upon Tyne: Cambridge Scholars Publishing, 5–20.

Pană Dindelegan, Gabriela, 2018b, "Paradigme substantivale neregulate. Cu raportare la limba veche", in Gabriela Pană Dindelegan, Isabela Nedelcu (ed.), *Studii lingvistice. Omagiu profesoarei Valeria Guțu Romalo*, București: Editura Universității din București, 299–310.

7. Academic integrity

• The retrieval of any text (excerpt) from other sources (volumes of the author or other authors, collective volumes, periodicals, websites, etc.) will be marked both by placing it in quotation marks and indicating the source, with all the necessary information.

• It is not enough to mention the source without placing the identical text in quotation marks.

• **Attention!** In order to avoid cases of plagiarism / self-plagiarism, good national and international best practices regarding academic writing methodology will be strictly taken into consideration and citation marks will be used for excerpts of text taken in full, regardless of whether the text is taken from other authors' volumes or author's volumes himself. Manuscripts containing fragments taken identically from other sources (plagiarism or auto plagiarism) are not accepted for publication, nor are fragments rendered almost identically (plagiarism with small changes of terms).